

Hawaii Area World Service Committee Panel 49 Meeting Minutes

September 12, 2009

Trinity Baptist Missionary Church, 3590 Paine Circle, Honolulu, HI 96744

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HAWSC Vision: All the people of Hawaii will have a vibrant and welcoming Al-Anon meeting in their neighborhood

HAWSC Mission: We plan for continuous improvement of the Hawaii Assembly in order to inform and unify the Al-Anon groups in Hawaii.

I. Welcome and Introductions

Cecily C., Panel 49 Chairwoman, called the meeting to order at 9:30 a.m. and led us in the Serenity Prayer.

Jeanine read the Twelve Traditions. Tom read the Twelve Concepts.

Misty reviewed our purpose as an Area Committee from page 149 of the Al-Anon Alateen Service Manual: "The primary function of the Area World Service Committee should be to plan for the general improvement of both the Assembly and the Group."

Marilyn, Kauai D.R., distributed the registration forms for Fall 2009 Assembly, which will be hosted by Kauai District on October 24-25, 2009, at the Aston Kaua'i Beach at Maka'iwa, Kapa'a, Hawaii. Rooms will be \$109 per night plus tax for 1 to 2 guests, with additional guests in a room at \$30 each per night. Committee members were asked to submit their completed forms to Cecily by the end of the meeting.

Lunch arrangements (bring your own) were reviewed.

The facility restrooms and rules (confidentiality re who you see here, let it stay here), airport transportation and the availability of refreshments were reviewed.

Tanya will post Island Serenity online for download.

Upcoming events include the

- Recovery Walk in Honolulu on September 19, 2009,
- the AA Hawaii Annual Convention with Al-Anon Participation on October 29 – November 1, 2009, at the Hawaii Convention Center, Honolulu,
- the Maui Mini-Convention on November 2, 2009,
- AA International Convention with Al-Anon Participation, July 1-4, San Antonio, TX,
- and the AFG International Convention in Vancouver, Canada, on July 3-5, 2013.

The following members were in attendance:

Attendees	
Kay R., Delegate	Mary O., Alternate Delegate
Cecily C., Chairwoman	Patti A., Secretary
Ethel B., Alateen Coordinator	Misty H., Archives Coordinator
Jo-An B., Literature & Forum Coordinator	Dianne D., Public Outreach Coordinator
Marilyn M., D.R., Kaua'i	Janet M., D.R., Windward
Naomi H., D.R., Leeward	Warren M., D. R., East Hawai'i
Dwight M., member, Budget Committee	Tom N., D.R., Maui
Earldene L, past delegate	

II. Delegate's Report

Using the 2009 WSC Summary, Kay reviewed a number of World Service Conference items, including:

- Definitions of Committee, Work Group, Thought Force and Task Force and who are members of these entities (page 3);

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- Questions re the 2009 Budget on Page 13;
 - Triennial Report on Real Property Ownership on page 19. Discussion centered on how ownership has affected our Fellowship, whether we should keep the property, sell it or extend the trial period. Possibly a limited discussion will take place at Assembly so members can feel comfortable with the Conference's decision.
 - Updates on 2010 AA International Convention and 2013 AI-Anon International Convention on page 22;
 - The 2009 Regional Trustee Nominating Process on Page 25;
 - The Division/Consolidation of Areas, which could change the structure and function of the World Service Committee. This section also lists the five KBDM questions on Page 33;
 - Evaluation of Chosen Agenda Items Process on Page 45;
 - The Excess Bequests Procedure on Page 52;
 - The "Preserving our Alateen Traditions" Task Force on Page 60 .

She informed us that the 2010 WSC theme will be "Celebrate! Embrace the Group Conscience to Expand our Circle of Hope."

III. TEAM Discussion

We discussed whether the Hawaii Area wants to host a TEAM event. We considered a number of ideas, including holding it during or directly after the AA Hawaii Annual Convention so that AI-Anon members from the mainland could attend; tying it into the Spring Assembly – perhaps making Saturday being the TEAM event, which must be a minimum of six hours, and then having Sunday for the Assembly business. After much discussion, a TEAM Task Force was formed. Members are Tom, Dwight, Marilyn, Kay, Ethel and Naomi (who will be an alternate).

IV. Old Business

Calendar Project Update

Tom informed us that he selected the quotes and scanned the book covers, all of which he sent to Patti for layout and design. Tom is in the process of preparing the copyright releases, which he will submit to WSO for review and approval. Patti has done the preliminary layout of the book-style calendar, which will have a slightly different format this year to allow for larger print. It was noted that the Recovery Walk, which is a public outreach opportunity, can be included.

Discussion ensued about the purchase of calendars. A salient point was that at the Fall 2008 Assembly, the DRs committed to buying two copies per group in their district, which seemed to translate to "each group WILL BUY two calendars." It was emphasized that no group and no individual is required to purchase a calendar. Some suggestions for attracting members to the calendar were:

- Using the quote of the month as a meeting topic;
- Reading the quote of the month at the District meeting;
- Stressing that it is an Area fundraiser.

Parking and Gas/Mileage Reimbursement for Committee Meetings and Funding for Outgoing Committee Members to Attend the Orientation Meeting at the beginning of a panel

Ethel reviewed the following proposed change to the Area Policies and Procedures:

*Page 4, Section V, Item E. Early in the first year of a newly elected panel prior to the Spring HAWSC meeting, a third (two-day) Area Committee meeting known as an Orientation Area Committee meeting is scheduled and held. (**Outgoing and incoming Officers, Coordinators and DRs attend this meeting.**) This meeting prepares newly elected members of the Area Committee for service at the Area level and establishes area goals. Members are also selected to service on ad hoc and standing committees for the current panel. Transportation for both incoming and outgoing officers, coordinators and DRs are paid by the Area.*

After much discussion, it was decided that the Policy Committee will revise the wording of the policy to reflect that the Budget Committee will annually determine the amount of mileage and parking reimbursement and will include it in the proposed budget.

Proposed Changes to Hosting an Area Assembly Guideline

Ethel reviewed the proposed changes to this guideline. A few grammatical corrections were suggested.

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After discussion, Marilyn moved that the HAWSC accept the guidelines with the proposed corrections. Misty seconded. The motion passed unanimously.

Proposed Area Guideline for A Day In Al-Anon

Earldene reviewed this proposed guideline for an Area-level event. Discussion revealed that funds for the event could come from the delegate's and coordinators' sections of the budget. The guideline will now go to the Policy Committee for review.

V. New Business

Policy Committee Vacancy

The resignation of the West Hawaii DR has left a vacancy on the Policy Committee. We discussed whether we could use a past DR on the policy committee. Cecily will determine whom to invite to join.

Literature Coordinator Vacancy

Our beloved literature and Forum coordinator, Jo-An B., is moving back to the mainland. Cecily has solicited resumes for the position.

Proposed 2010 Budget

Mary reviewed the proposed 2010 Budget, which was drafted by Mary, Priscilla, Dwight, and Victoria, and answered questions about it. The HAWSC took the following action:

- Section 1 – Delegate Support. Misty moved to accept Section 1 of the budget as written; Marilyn seconded. The vote was unanimous to accept Section 1;
- Section 2 – Assembly Support. Misty moved to accept Section 2 of the budget as written; Dwight seconded. The vote was unanimous to accept Section 2;
- Section 3 – Hawaii World Service Committee Support. Misty moved to accept Section 3 of the budget as written. Dianne seconded. The vote was unanimous to accept Section 3.
- Total Budget – Misty moved to accept the total budget as written. Tom seconded. The vote was unanimous to accept the total budget as written.

VI. Strategic Planning

Jo-An reviewed the draft Strategic Plan for the Area. It contains three goals, each of which has one or more objectives. The Area Task Force developed several strategies and activities, which are listed under each objective.

It was decided that the Task Force members will work with the respective action committees at the Fall Assembly as follows:

- Task Force members assigned to Goal #1 will work with the Communications Action Committee;
- Task Force members assigned to Goal #2 will work with the Business Action Committee;
- Task Force members assigned to Goal #3 will work with the Membership Action Committee.

VII. Planning the Assembly Agenda

We did this.

VIII. Consent Agenda

We unanimously accepted the following documents:

Minutes of the March 28, 2009, HAWSC meeting;

Financial reports;

Coordinator reports (Jo-An posted hers on the e-group)

IX. Alternate Delegate's Report

Mary reported on the Spring 2009 Assembly evaluations. By and large, attendees liked everything, but they wanted more breaks.

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X. Fall 2009 Assembly

Kaua`i District will host at the Aston Beach Resort at Maka`iwa on October 24-25, 2009

Documents should be ready for District Representatives to distribute by Sept. 19, 2009. This include minutes of the Spring 2009 Assembly, Financial Reports, Proposed 2010 Budget, and Coordinators' Reports.

XI. Next Area Committee Meeting

The next HAWSC meeting will be held on March 20, 2010. Mary will check with Wes to see whether we can use of the Trinity Missionary Baptist Church fellowship hall again.

XII. Seventh Tradition

The total for Seventh Tradition was \$94.

XIII. Adjournment

The meeting adjourned with the Serenity Prayer and Al-Anon Declaration at 4:15 p.m.

Attachment A. HAWSC Strategic Planning Task Force

Three task forces will develop objectives to support HAWSC’s three goals, which were developed by the Strategic Planning Thought Force and accepted unanimously at the HAWSC meeting on 03/28/09. The objectives will be presented at the September 12, 2009, meeting of the HAWSC.

Remember the SMART method of writing objectives, which is that they be: **S**pecific **M**easurable **A**ttainable **R**elevant and **R**easonable **T**ime-constrained.

