

# Hawaii Area World Service Committee Panel 49 Meeting Minutes

March 28, 2009

Hina Mauka, 45-845 Po`okela Street, Kaneohe, HI 96744

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**HAWSC Vision: All the people of Hawaii will have a vibrant and welcoming Al-Anon meeting in their neighborhood**

**HAWSC Mission: We plan for continuous improvement of the Hawaii Assembly in order to inform and unify the Al-Anon groups in Hawaii.**

## I. Welcome and Introductions

Cecily C., Panel 49 Chairwoman, called the meeting to order at 9:30 a.m. and led us in the Serenity Prayer.

Priscilla read the Twelve Traditions. Rachel read the Twelve Concepts.

Cecily reviewed our purpose as an Area Committee from page 149 of the Al-Anon Alateen Service Manual: "The primary function of the Area World Service Committee should be to plan for the general improvement of both the Assembly and the Group."

Naomi, Leeward D.R., distributed the registration forms for Spring 2009 Assembly, which will be hosted by Leeward District on May 16-17, 2009, at the Pagoda Hotel, 1525 Rycroft Street, Honolulu, Hawaii. Rooms will be \$89 per night plus tax for 1 to 4 guests, which is the same rate we got in 2006. Naomi explained the options, suggesting that committee members to select Plan A plus Option #1 to get all meals. Committee members were asked to submit their completed forms to Priscilla.

Lunch arrangements (bring your own) were reviewed.

The facility restrooms and rules (confidentiality re who you see here, let it stay here), airport transportation and the availability of refreshments were reviewed.

Kay displayed the love gifts provided by Districts for the WSC.

Upcoming events include the Big Island Bash from April 24-26, 2009, and the Maui Fest from May 27-31, 2009, and the 48<sup>th</sup> Annual AA Convention with Al-Anon participation from October 28-31, 2009.

The Nine Rules were reviewed.

Patti, Area Secretary, did a roll call. The following were in attendance.

Attendees	
Kay R., Delegate	Mary O., Alternate Delegate
Cecily C., Chairwoman	Priscilla H., Treasurer
Patti A., Secretary	Michelle B., Alateen Coordinator
Misty H., Archives Coordinator	Jo-An B., Literature & Forum Coordinator
Tanya O., Newsletter Coordinator	Dianne D., Public Outreach Coordinator
Marilyn M., D.R., Kaua`i	Rachel C., representing Windward District (for Janet M., D.R., Windward)
Emi P., D.R., West Hawai`i	Warren M., D. R., East Hawai`i
Naomi H., D.R., Leeward	Tom N., D.R., Maui
Dwight M., member, Budget Committee	Victoria R., D. R., Central (arrived 12:24 pm)
Carole D., alternate D.R., Leeward	Earldene L, past delegate
	Judy P., past delegate

## II. Consent Agenda

The minutes of the September 6, 2008, HAWSC meeting and the Financial Reports, including 2009 quarterly splits, and HAWSC Balance Sheet dated 03/24/09, were accepted by unanimous vote.

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## III. New Business

### Possible Changes to Local Policy and Guidelines

#### *Funding Outgoing AWSC Members Travel Expenses for Orientation Meeting*

Warren presented the possibility of doing this, which would occur once every three years. Points in support of doing so were providing continuity to the new panel, and helping new panel members to understand and feel prepared for their new jobs. Discussion ensued. A Thought Force on Transitions was suggested; Cecily will decide who the members of that Thought Force will be (volunteers were Misty, Dwight, Warren and Emi; members of the Policy and Guidelines Committee were suggested) and inform those chosen.

#### *Parking and Gas/Mileage Reimbursement for Committee Meetings*

Patti presented items from the, Service Manual (page 134 – GR expenses; page 135 – D.R. expenses; page 139 – Delegates' interim expenses) in support of re-establishing this policy, which formerly existed under Equalized Travel. "Our service structure should be established in a way that allows anyone to do service at the Area level, not only those affluent enough to cover their own transportation expenses to attend meetings."

**ACTION: Because parking and gas/mileage reimbursement to committee members would be a policy change, it was referred to the Policy and Guidelines Committee to develop and present to Assembly for voting.**

#### *Rent or Donation to Hina Mauka for Use of Facility for Area Committee Meetings*

The HAWSC has been using Hina Mauka facilities for meetings for three years free of charge. In accordance with our Seventh Tradition, some compensation should be offered. Discussion ensued about monetary payments or donations of literature.

**ACTION: Payment for use of Hina Mauka for HAWSC meeting was referred to the Budget Committee, which was asked to obtain input from Mary O., who is a Hina Mauka staff member.**

### Transition Thought Force

The following members volunteered to be part of the "Transition Thought Force": Misty, Dwight, Warren and Emi. It was noted that the thought force should members of the Policies and Procedures Committee. The Area Chairwoman will make the final decision on the membership of the committee.

### Web Thought Force

Patti reviewed the status of the Web Thought Force, which has gone through one round of discussion from four members, and has begun the second round, which is focused on the issue of protecting members anonymity with the use of internet technology.

### A Day In Al-Anon

Marilyn reviewed the ideas developed by the *ad hoc* committee (Earldene, Serafina and Marilyn) about A Day in Al-Anon. DRs from East and West Hawaii and Maui provided their views on the matter.

**ACTION: Cecily asked the members of the ad hoc committee to draft a proposed guideline for presentation at the next Area Committee meeting.**

### Group Records

Patti, Group Records Coordinator, shared that she distributed the Group Records spreadsheet to each DR via email and that Tom (Maui), Emi (West Hawaii) and Warren (East Hawaii) had already returned their corrected spreadsheets, Naomi and Marilyn had acknowledged receipt of the spreadsheet and distributed them to their GRs for corrections. Rachel and Mary verified that Windward District had made the corrections at the most recent district meeting. Victoria acknowledged receipt of the spreadsheet.

## IV. Delegate's Report

Kay pointed out that her report in this issue of Island Serenity listed her plan for herself for Panel 49. Some of the key points she covered in her report were:

- SWRDM was SUPER! I felt the event prepared me for my experience as a new delegate. Mary will give more details...

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- Details from Trustee's report at SWRDM: FORUM – Decline in subscribers; Pilot chatroom for Alateens has been established; it is safe and secure; Changes in the Regional Trustee selection process; Public Outreach – AFA Sales up by 12%, Spanish AFA up 38%; 'Sketches' PSA had more air time than any other PSA with 38,000 airings, mostly from 12 pm to 6 am; Podcasts we've developed have had 99,000 listeners; half of those were directed through iTunes, 36,000 were directly from our outreach website. In addition, there have been 22,000 downloads;
  - Special Events will replace Regional Service Seminars  
More will be known after WSC; California South is interested in maybe doing something with our Area;
  - World Service Conference Theme is "Embrace the Legacies: Our Spiritual Bridges to Expand the Future"
  - I will be on the Task Force called "Strengthening the relationship between the Delegate and AWSC"
  - No policy motions at the WSC – more work is being done
  - Alateen slide presentations are available
  - New Group Mailings – in place of the old binders, each new group will get 3 mailings as they grow over a period of time.  
Number of Groups – 13K in US, 1400 in CA 8K Overseas – about 22.5K
  - Member Survey will be going out this year. WSO does a member survey every 3 years; the last one was in 2006.
  - WSO Committees (TF, Task Force, WG), is accepting resumes for Trustee At Large and Executive Committee on Real Property Management.

## V. Coordinators' Goals

Each coordinator shared one goal for this panel.

- Michelle, Alateen Coordinator: "to educate communities, Alateen groups, schools, and professionals about what Alateen is."
- Dianne, Public Outreach Coordinator: "to have each group in the Hawaii Area do one outreach project this year." She then share several ideas for projects.
- Jo-An, Literature/Forum coordinator: "to establish monthly calls with each District Literature Coordinator to encourage the use of Conference Approved Literature."
- Tanya, Newsletter Coordinator: "to get members' sharings of experience, strength and hope to publish in *Island Serenity*."
- Misty, Archives Coordinator: "to get each District to have an archivist who will coordinate with the Area Archivist."

## VI. District Goals

District Representatives shared one goal for this panel.

- Tom, Maui: "to hold three successful workshops this year." He added that the district had already held one and had planned two more.
- Marilyn, Kaua'i: "to get one new group represented at the District meetings by the end of this year, and to hold regular District meetings."
- Emi, West Hawaii: "to be more involved in public outreach personally and as a district."
- Warren, East Hawaii: "planning for the Fall 2010 Assembly, and to have a coordinator for that event in place by August."
- Naomi, Leeward: "to host a successful Spring 2009 Assembly and to survive it."
- Victoria, Central: passed.

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## VII. Old Business: Strategic Planning Thought Force

Jo-An reviewed the work of the Strategic Planning Thought Force (Jo-An, Judy, Tom, Cecily), which had met three times via Skype. The Thought Force had shortened the list of HAWSC's goals to three:

- Goal #1: Establish regular, monthly communication using current technology.
- Goal #2: HAWSC will be fully self-supporting through voluntary contributions in three (3) years.
- Goal # 3: HAWSC will work with Districts to bring together three (3) community partners to make a difference in the lives of those affected by someone else's drinking.

The HAWSC members voted unanimously to accept the three goals.

**ACTION: After much discussion, the HAWSC members voted unanimously to have a task force comprising three sub-task forces, each of which will develop objectives in support of one of the three goals. The composition of the Strategic Plan Task Force is included as Attachment A.**

## VIII. New Business

HAWSC members finalized the Spring 2009 Assembly Agenda.

## IX. Alternate Delegate's Report

Mary reported on her experience attending her first Southwest Regional Delegate's Meeting in Colorado, adding that she greatly enjoyed it and would like to attend another. She also reported that she was learning a great deal by working on the Spring Assembly with Naomi.

## X. Next Area Committee Meeting

The next HAWSC meeting will be held on September 12, 2009, at a location to be announced.

## XI. Fall 2009 Assembly

Kaua`i District will host the Fall 2009 Assembly at the Aston at Kaua`i Beach Resort in Kapaa on October 24 – 25, 2009.

## XII. Seventh Tradition

The total for Seventh Tradition was \$93.

## XIII. Cards and Letters to Our Delegate at WSC

Please show your support for our Delegate while she is at the World Service Conference by sending cards, packages and love gifts to her at

- Kay Richford  
AFG World Service Conference (April 19 – 23, 2009)  
Wyndham Virginia Beach Oceanfront  
5700 Atlantic Avenue  
Virginia Beach, VA 23451
- Use her home address as the return address so that she will receive the mail doesn't reach her at WSC:  
Kay Richford  
P O Box 1292  
Kealakekua, HI 96750

## XIV. Adjournment

The meeting adjourned with the Serenity Prayer and Al-Anon Declaration at 3:45 p.m.

**Attachment A. HAWSC Strategic Planning Task Force**

Three task forces will develop objectives to support HAWSC's three goals, which were developed by the Strategic Planning Thought Force and accepted unanimously at the HAWSC meeting on 03/28/09. The objectives will be presented at the September 12, 2009, meeting of the HAWSC.

Remember the SMART method of writing objectives, which is that they be: **S**pecific **M**easurable **A**ttainable **R**elevant and **R**easonable **T**ime-constrained.

