

# **DRAFT**

**(04/04/05)**

## **Guidelines for RSS SCHOLARSHIP FUND and FUNDRAISERS**

The RSS Fundraiser is an ongoing project of the Area Committee. It is sponsored, coordinated and administered by the members of the Area Committee.

**BACKGROUND:** The Regional Service Seminars (RSS) are sponsored by the Al-Anon World Service Office (WSO), in each Region, every three years. Hawaii is in the Southwest Region and supports the Southwest Regional Service Seminar (last one held 2002, next in September 2005).

Regional Service Seminars promote service within Al-Anon and provide a place to receive information about Al-Anon service as well as sharing sessions for attendees to share their experience, strength and hope in the Al-Anon service structure.

**PURPOSE OF SCHOLARSHIP FUND:** The fund will enable Hawaii Area Al-Anon to send or assist in the sending of members to the RSS which in turn will provide ongoing encouragement for Hawaii Al-Anon members to become involved and or to stay in service.

**RSS SCHOLARSHIP FUND CHAIRPERSON:** A member of the Area Committee is designated to be responsible for the administration of the fund. Following each RSS, volunteers are solicited within the committee to be responsible for and coordinate the activities of this project.

**SCHOLARSHIP FUNDS:** Monies will be set up in a separate fund to facilitate frequent and timely deposits, payments and withdrawals. Deposits will be from personal donations, sale of items, registration fees for RSS Fundraiser events, sale of items by the RSS Committee and monies designated by the area for the use of sending selected members to the Southwest Regional Service Seminars.

**HOW CHOSEN:** All names starting with the current Area Committee willing to attend are place in the "Hat" and drawn until the list is completed. Next will be any Group Representative that would be willing to attend and lastly any member of the fellowship. A report will need to be submitted in person or written to the following assembly after the Regional Service Seminar.

### **DISBURSEMENT OF FUNDS:**

- Full scholarship (air fare, registration, lodging)
- Partial scholarship (partial air fare, registration and/or lodging)

**ACCOUNTABILITY:** The keeper of the funds is accountable to the Area Committee. A written report is to include but not limited to the following:

- Deposits (each activity, the amount and the entity submitting the funds)
- Expenses (amount of the expense and what it was for)
- A starting and ending balance for the reporting period.

**ACTIVITIES:**