

**AL-ANON FAMILY GROUPS  
HAWAII AREA WORLD GUIDELINES  
FOR  
A DAY IN AL-ANON**

1. **BACKGROUND:** A Day in Al-Anon, has been utilized by Hawaii Area Districts to promote a one day event of service related topics. These events have been open to all members and traditionally encourage service.
2. **PURPOSE:** To provide a time to focus on service related activities by informing the member of the Area of many interesting avenues of doing service work.
3. **WHEN:** Once a year, time of event to be determined by district.
4. **HOW:**
  - a. Each island rotates doing the event with the assistance of the Area each year, but Districts/Island would not be hindered from doing their own event on their island if is not their turn, **without** assistance from the Area.
  - b. Districts submit a bid at the Assembly Fall for the next year's event. If more than one District submits a bid, GRs will vote to determine which District gets the bid. Districts can work together to host an event.
5. **RESOURCE:** The District winning the bid can use one or two of the budget line items to invite a Coordinator and/or Delegate, particularly to be a speaker or lead a workshop.
6. **REPORT BACK:** A report to the Spring Assembly will be submitted by the district hosting committee to inform and promote continued enthusiasm and participation of GRs and DRs.
7. **BID PROCESS:** Submit to the Fall Assembly, the following information:
  - a. Date
  - b. Period of Time
  - c. Facility
  - d. Cost (Registration fee - to cover cost of facility, paper supplies, lunch if provided, etc)
  - e. Travel (arrangements for pick up and return to airport)
  - f. Topics (Decided by district committee hosting *A Day In Al-Anon*)
  - g. Speakers (Determined by district hosting committee)
  - h. Workshop Leaders (Determined by district hosting committee)
8. **PROCEEDS:** This is an area event and should be self-supporting. Any profits go to the Hawaii Area and will be deposited to the general fund. The District will provide the Area Treasurer a full accounting of monies collected and expended no later than 30 days following the event.
9. **SEED MONEY:** As this is an area event, the hosting committee will be provided up to \$500 to cover costs associated with hosting the event. Seed money is to be returned to the area following the event.